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HQ Supreme Allied Commander Transformation
Office of the Chief of Staff

Norfolk, Virginia | USA



Vice Admiral

Guy Robinson CB OBE, GBR N

Ms Kathy Hansen-Nord
Staff Officer (Legal Advisor)
Headquarters Supreme Allied Command Transformation
7857 Blandy Road
Norfolk, Virginia, 23551-2490

June 2023

Dear Ms Hansen-Nord

In accordance with the HQ SACT Officers' Mess Bylaws, I hereby appoint you as the Ex-Officio Legal Advisor to the HQ SACT Officers' Mess Committee, with immediate effect. You are to assist the Mess President in the conduct of Mess business, in accordance with the approved Bylaws.

Additionally, you shall familiarise yourself with the Terms of Reference included in the Bylaws and perform the duties required of this position. I encourage you to seek Mess President's or my guidance on any issue that cannot be resolved by the Committee.

You shall hold this post until May 2025, at which time I will extend your appointment or designate a new Ex-Officio Legal Advisor in accordance with the Bylaws.

Congratulations, and I wish you every success in this endeavour.

Sincerely
Laura Starck

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